



# Course Specifications

<b>Course Title:</b>	Grammar (2)
<b>Course Code:</b>	ENG 117
<b>Program:</b>	Bachelor of Arts in English
<b>Department:</b>	English
<b>College:</b>	Faculty of Languages and Translation
<b>Institution:</b>	King Khalid University

## Table of Contents

<b>A. Course Identification</b> .....	<b>3</b>
6. Mode of Instruction (mark all that apply) .....	3
<b>B. Course Objectives and Learning Outcomes</b> .....	<b>4</b>
1. Course Description .....	4
2. Course Main Objective .....	4
3. Course Learning Outcomes .....	5
<b>C. Course Content</b> .....	<b>5</b>
<b>D. Teaching and Assessment</b> .....	<b>6</b>
1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods.....	6
2. Assessment Tasks for Students .....	6
<b>E. Student Academic Counseling and Support</b> .....	<b>6</b>
<b>F. Learning Resources and Facilities</b> .....	<b>6</b>
1. Learning Resources .....	6
2. Facilities Required .....	7
<b>G. Course Quality Evaluation</b> .....	<b>7</b>
<b>H. Specification Approval Data</b> .....	<b>8</b>

## A. Course Identification

<b>1. Credit hours:</b> 3 Hours
<b>2. Course type</b> <b>a.</b> University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/> <b>b.</b> Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
<b>3. Level/year at which this course is offered:</b> Level (2), Year 1
<b>4. Pre-requisites for this course (if any):</b> ENG 113 Grammar 1
<b>5. Co-requisites for this course (if any):</b> N/A

### 6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	45	100%
2	Blended		
3	E-learning		
4	Correspondence		
5	Other		

### 7. Actual Learning Hours (based on academic semester)

No	Activity	Learning Hours
<b>Contact Hours</b>		
1	Lecture	45
2	Laboratory/Studio	
3	Tutorial	
4	Others (specify)	
	<b>Total</b>	45
<b>Other Learning Hours*</b>		
1	Study	20
2	Assignments	20
3	Library	
4	Projects/Research Essays/Theses	
5	Others (specify)	
	<b>Total</b>	40

\* The length of time that a learner takes to complete learning activities that lead to achievement of course learning outcomes, such as study time, homework assignments, projects, preparing presentations, library times

## B. Course Objectives and Learning Outcomes

### 1. Course Description

1- Topics/Items/Units to be covered		
Topic	No. of weeks	Contact hours
a. Connecting ideas	2	6
b. Comparisons	2	6
c. The passive	2	6
d. Count/Non-count nouns and articles	2	6
e. Adjective Clauses	2	6
f. Gerund and infinitives	2	6
g. Noun Clauses	2	6
h. Revision	1	3

2- Course Components (total contact hours per semester:

**Lectures: 45**

**Tutorial:**

**Practical:**

3- Additional private study/learning hours expected for students per week. (This should be an average: for the semester not a specific requirement in each week)

**The average of expected learning hours by students as a kind of additional private study at home is 40 during the whole semester. 7 Office Hours/Week**

4- Development of Learning Outcomes in Domains of Learning

For each of the domains of learning shown below indicate:

- A brief summary of the knowledge or skill the course is intended to develop;
- A description of the teaching strategies to be used in the course to develop that knowledge or skill;

The methods of student assessment to be used in the course to evaluate learning outcomes in the domain concerned.

### 2. Course Main Objective

This is an intermediate grammar course. It focuses on aspects of English grammar most commonly needed in daily communication. Besides, it provides a review of the fundamental grammar units introduced in Grammar 1. The objectives of the course are:

1. To give students ample practice in using common grammatical structures in communicative situations.

To review and consolidate the fundamentals of English grammar introduced in Grammar 1.

### 3. Course Learning Outcomes

CLOs		Aligned PLOs
1	<b>Knowledge:</b>	
1.1	<b>The knowledge of different coordinating conjunctions, various ways of making comparisons, the different rules to follow in order to change sentences from active to passive, etc.</b>	K1
2	<b>Skills :</b>	
2.1	Teaching strategies to be used to develop that knowledge: <ul style="list-style-type: none"> <li>• Discussion</li> <li>• Lecturing</li> <li>• Relate content to students' previous knowledge</li> <li>• Constant review</li> </ul>	K2

### C. Course Content

No	List of Topics			Contact Hours
1	<b>Topics/Items/Units to be covered</b>			
2	<b>Topic</b>	<b>No. of weeks</b>	<b>Contact hours</b>	
3				
4	i. Connecting ideas	2	6	
5	j. Comparisons	2	6	
	k. The passive	2	6	
	l. Count/Non-count nouns and articles	2	6	
	m. Adjective Clauses	2	6	
	n. Gerund and infinitives	2	6	
	o. Noun Clauses	2	6	
	p. Revision	1	3	
	3- Course Components (total contact hours per semester:			
...	<b>Lectures: 45</b>	Tutorial:	Practical:	
	Additional private study/learning hours expected for students per week. (This should be an average: for the semester not a specific requirement in each week)			
	<b>The average of expected learning hours by students as a kind of additional private study at home is 40 during the whole semester. 7 Office Hours/Week</b>			
	Development of Learning Outcomes in Domains of Learning			
	For each of the domains of learning shown below indicate:			
	<ul style="list-style-type: none"> <li>• A brief summary of the knowledge or skill the course is intended to develop;</li> </ul>			

	<ul style="list-style-type: none"> <li>A description of the teaching strategies to be used in the course to develop that knowledge or skill;</li> </ul> <p>The methods of student assessment to be used in the course to evaluate learning outcomes in the domain concerned.</p>	
<b>Total</b>		

## D. Teaching and Assessment

### 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Methods of assessment of knowledge acquired:

- **Quizzes**
- **Midterm Tests**
- **Exercises on each chapter**
- **Final Exams**

### 2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	QUIZ 1	3 <sup>RD</sup> WEEK	5
2	MID 1	7 <sup>th</sup> Week	5
3	QUIZ 2	9 <sup>TH</sup> WEEK	20
4	MID 2	13 <sup>th</sup> Week	20
5	FINAL EXAM	16 <sup>th</sup> Week	50

\*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

## E. Student Academic Counseling and Support

<p>Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :</p>
---

## F. Learning Resources and Facilities

### 1. Learning Resources

Required Textbooks	<p>Azar, B. (2003) <i>Fundamentals of English grammar (3<sup>rd</sup> edition)</i>. Longman. (Chapters 1-12)</p> <p>Azar, B. &amp; Azar, D. (1994). <i>Fundamentals of English Grammar: Workbook</i> Longman. (Chapters 1-12)</p>
Essential References Materials	<p>Fuchs, M. &amp; Bonner, M.(2000). <i>An Intermediate Course for Reference and Practice</i>. Longman.</p>

<b>Electronic Materials</b>	Web Sites etc <a href="http://www.azargrammar.com/">http://www.azargrammar.com/</a> <a href="http://www.pearsonlongman.com/ae/azar/grammar_ex/index.html">http://www.pearsonlongman.com/ae/azar/grammar_ex/index.html</a>
<b>Other Learning Materials</b>	Computing resources - <b>Open labs for free practice.</b> - <b>Internet connection</b>

## 2. Facilities Required

Item	Resources
<b>Accommodation</b> (Classrooms, laboratories, demonstration rooms/labs, etc.)	1. Accommodation (Lecture rooms, laboratories, etc.) <b>a. A lecture room that accommodates not more than 35 students</b> <b>b. Projector and Screen</b>
<b>Technology Resources</b> (AV, data show, Smart Board, software, etc.)	Computing resources - <b>Open labs for free practice.</b> - <b>Internet connection</b>
<b>Other Resources</b> (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	

## G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
1 Strategies for Obtaining Student Feedback on Effectiveness of Teaching:	<ul style="list-style-type: none"> <li><b>Confidential completion of standard course evaluation questionnaire by students at the end of each semester</b></li> </ul>	<b>Occasional student-faculty meetings to get students' feedback</b>
Other Strategies for Evaluation of Teaching by the Instructor or by the Department	<ul style="list-style-type: none"> <li><b>In-class observation by other colleagues</b></li> <li><b>Peer observation</b></li> </ul>	<b>Observation by external experts</b>
3 Processes for Improvement of Teaching	<ul style="list-style-type: none"> <li><b>Workshops by internal and external experts</b></li> <li><b>Coordination between teachers of different sections of the same course</b></li> </ul>	<b>Training and orientation for new instructors of the course</b>
Processes for Verifying Standards of Student Achievement (eg. check	<ul style="list-style-type: none"> <li><b>Establishing guidelines for</b></li> </ul>	<b>Mutual checking of random samples of examination papers by coordinators and</b>

<b>Evaluation Areas/Issues</b>	<b>Evaluators</b>	<b>Evaluation Methods</b>
marking by an independent faculty member of a sample of student work, periodic exchange and remarking of a sample of assignments with a faculty member in another institution)	<b>uniformity, objectivity, and fairness of evaluation standards by the department</b>	<b>other teachers of the same course</b>
Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement.	<ul style="list-style-type: none"> <li>• <b>Regular meetings between teachers and course coordinator</b></li> <li>• <b>Regular meetings by The Curriculum Review Committee</b></li> </ul>	<b>Departmental council meetings to discuss and finalize proposals made by the Curriculum Review Committee.</b>

**Evaluation areas** (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

**Evaluators** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

**Assessment Methods** (Direct, Indirect)

## **H. Specification Approval Data**

<b>Council / Committee</b>	Department of English Council
<b>Reference No.</b>	20138
<b>Date</b>	24/2/1441 G

Prepared by: Course Coordinator

Reviewed and Approved by: Quality Committee