



Course Report

(Postgraduate)

Course Title: Enter Course Title.	Course Code: Enter Course Code.
Department: Enter Department Name.	Program: Enter Program Name.
College: Enter College Name.	
Institution: Enter Institution Name.	
Academic Year: Enter Academic Year.	Semester:
Course Instructor: Enter Course Instructor Name.	Course Coordinator:
Location: Main campus <input type="checkbox"/> branch <input type="checkbox"/>	Number of Section(s):
Number of Students (Starting the Course): Enter Number of Students Starting the Course.	
Number of Students (Completed the Course): Enter Number of Students Completed the Course.	
Report Date: Pick Report Date.	



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A. Student Results:

1. Grade Distribution:

	Grades									Status Distributions					
	A+	A	B+	B	C+	C	D+	D	F	Denied Entry	In Progress	Incomplete	Pass	Fail	Withdrawn
Number of Students															
Percentage															

2. Comment on Student Grades:

Including particular factors (if any) affecting the results.

B. Course Learning Outcomes:

1. Course Learning Outcomes Assessment Results:

Course Learning Outcomes (CLOs)		Related PLOs Code	Assessment Methods	Assessment Results		Comment on Assessment Results
				Targeted Level	Actual Level	
1	Knowledge and Understanding:					
1.1						
1.2						
1...						
2	Skills:					
2.1						
2.2						
2...						
3	Values, autonomy, and responsibility					
3.1						
3.2						
3...						

2. Recommendations:

C. Topics not covered:

Topic	Reason for Not Covering/discrepancies	Extent of their Impact on Learning Outcomes	Compensating Action

D. Improvement Actions from Last Offering

Action	Percentage of Achievement	Comments

E. Overall Student Evaluation and Comments:

F. Course Improvement Plan: (if any) These may include students suggestions noted above

Recommendations	Actions	Needed Support
1.		
2.		
3.		

Improvement plans should be discussed at the department council and included in the annual program report.