



Field Experience Specification (Bachelor)

Course Title: **Practicum**

Course Code: **6531 ENG-3**

Program: **Master of Arts in Applied Linguistics**

Department: **Department of English Language**

College: **College of Languages and Translation**

Institution: **King Khalid University**

Field Experience Version Number: 1

Last Revision Date: September 28, 2024



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A. Field Experience Details:

1. Credit hours: (3 Hours).

2. Level/year at which Field Experience is offered: (3rd /2).

3. Time allocated for Field Experience activities

12 Weeks (24)Days (120) Hours

4. Corequisite (or prerequisites, if any) to join Field Experience

6521 ENG-3 Concepts in Applied Linguistics

5. Mode of delivery

In-person/onsite hybrid (onsite/online) Online

B. Field Experience Course Learning Outcomes (CLOs), Training Activities and Assessment Methods

Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
1.0	Knowledge and understanding				
1.1	Develop suitable pedagogical decisions based on a current repertoire of language teaching approaches and methods which are suitable for TESOL contexts (i.e. age, setting, location, and learner background).	K1	- Lectures Assigned lesson plan sessions	The teacher's practicum experiences are comprehensively documented in the portfolio, which also include materials from the practicum, lesson plans, practice teaching sessions report, entirely finished observation tasks, practicum preparation activities.	Associate Assessor Teacher
1.2	Identify and come up with	K1	- In class demos - Case studies	The Associate Teacher	Associate Assessor Teacher



Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
	solutions for particular language-related issues that English language learners at various proficiency levels might run across.		Group discussions	(AT) develops a formative checklist tool to create an action plan that will help the Teacher Candidate (TC) advance through practicum.	
1.3	Plan and implement knowledge and skills required by the teaching and training profession.	K2	- Various class demos	Midway during the practice teaching block, the associate teacher must complete the Formative Assessment, which consists of a checklist. Along with identifying areas that need more work, the formative assessment can also be utilized to inform the teacher candidate's professional growth/maturity.	Associate Assessor Teacher
...					
2.0	Skills				
2.1	Analyze and resolve work-related issues based on knowledge of international systems and parallels between educational approaches.	S1	- Workshops	The designation of "meeting expectations" ought to be incorporated as a fundamental result of the practice teaching, given	Teacher in charge & Associate Assessor Teacher





Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
				that a higher proportion of teaching is anticipated during the latter part of the training placement.	
2.2	Analyze teaching strategies that effectively support the learning process and examine instructional techniques to accommodate variety such as learning variances, learner exceptionality, and special needs considerations.	S2	- Train students on how learner and professional feedback is used to guide adjustment of teaching strategies. - demos and trainings Peer feedback sessions.	The AT assesses the performances of the TCs during their trainings to test their abilities of using different teaching methods and strategies which meets the learners' needs.	Associate Assessor Teacher
2.3	Utilize all receptive and productive English language skills at an advanced level with fluency and accuracy to facilitate productive daily and academic communication.	S1	- Apply training sessions - Peer monitoring.	- The AT monitors the TC awareness in integrating objectives, methods and appropriate assessment techniques in the daily lesson plan to teach the 4 basic language skills.	Associate Assessor Teacher
...					
3.0	Values, autonomy, and responsibility				
3.1	Demonstrate, in learning situations, awareness of individual,	V1	- Examine problems and make conclusions based on professional, ethical, and legal standards.	Set a summative assessment method to measure	Associate Assessor Teacher & Principal of school.



Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
	multi (cultural, and psycho-social diversity and be able to adjust to various local contexts.		- Ethical standards Reflective discussions	results that have predictive values on each teaching stage among teacher candidate (TC).	
3.2	Foster a climate of positivity in the classroom by encouraging creativity, empathy, collaboration, and equity.	V2	- Use instructional tactics and concepts in a local educational or training center. - Group projects with Peer assessments	The Associate Teacher (AT) develops with the teacher candidate (TC) an appropriate and direct collaborative relationships within the school community.	Associate Assessor
3.3	Relate curriculum development to the local community's needs, policies, and plans to approach language and language-related challenges that arise from global English contexts from a critical and intercultural standpoint.	V3	- Independent research tasks Supervised study	Assessing the work ethics with others to address diversity and equity, and adjusts the institution with improvement plan(s).	Associate Assessor Teacher & Principal of school.

*Assessment methods (i.e., practical test, field report, oral test, presentation, group project, essay, etc.).



C. Field Experience Administration

1. Field Experience Flowchart for Responsibility

Including units, departments, and committees responsible for field experience identifying by the interrelations.

<p>Teaching staff in Applied Linguistics and Assistant Professors with CELTA, TESOL, and TEFL Certificates.</p> <p>Field Assessors.</p> <p>Teaching Supervisor from Education Academy.</p> <p>Vice- dean of Academic Affairs.</p>

2. Distribution of Responsibilities for Field Experience Activities

Activities	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
Selection of a field experience site	Postgraduate site	Follow up students during their trainings	Number of students should not exceed 12 Students.	Main Campus/ Primary, Secondary Schools	The field supervisor should hold at least an experience of 10 years in different schools and a Certificate in Teaching English
Selection of supervisory staff	Teaching Staff with a bold teaching experience	TEFL / TESOL Experienced teachers	-	Main Campus/ Primary, Secondary Schools	The field supervisor should hold at least an experience of 10 years in different schools and a Certificate in Teaching English
Provision of the required equipment	College administration	Field Assessor	Students Needs	Main Campus and Schools	Teaching Staff
Provision of learning resources	College Library	Providing Learning Resources.	-	-	Department and College





Activities	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
Ensuring the safety of the site	College/ Department	-	-	Main Campus/ Training Schools	Associate Teacher/ and School Principals.
Commuting to and from the field experience site	College and University Facilities Deanship	-	-	School Principal	-
Provision of support and guidance	College and department	Field Trainer	-	Department and College Facilities Unit	Field Experts
Implementation of training activities (duties, reports, projects ...)	Graduate Program Vice dean at the College	Evaluation Forms - Questionnaires to assess the field training	-	Department and College Facilities Unit	Expert Assessors.
Follow up on student training activities	Teaching Staff	Field Assessor	-	Associate teachers	Expert Assessors
Monitoring attendance and leave	Teaching Staff/ Registrar	Teaching Staff	-	Department /school	Field Assessor
Assessment of learning outcomes	Program Quality Units	Teaching Staff	-	Department /school	Field Assessor/ Expert Assessors
Evaluating the Quality of Field Experience	Training Unit/ School Supervisor	Teaching Staff	Provide feedback regarding their teaching Practices	Schools and Training Sites	Field Assessor.
Others (specify)					





3. Field Experience Location Requirements

Suggested Field Experience Locations	General Requirements*	Special Requirements**
Training Centers	Equipped Schools	Labs, and Technological Facilities

* E.g., Provides information technology, equipment, laboratories, halls, housing, learning sources, clinics ... etc.

** E.g., Criteria of the institution offering the training or those related to the specialization, such as safety standards, dealing with patients in medical specialties ... etc.

4. Decision-Making Procedures for Identifying Appropriate Locations for Field Experience

Coordinating with Education Administration at Assir Region Training Centers.
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5. Safety and Risk Management

Potential Risks	Safety Actions	Risk Management Procedures
Expulsion of training centers without compelling reasons.	Contract an agreement with food caterers, and hospitals.	Select food carterers Agency and hospitals with a prior agreement.
Minor / Major injuries or accidents during the training sessions.	Contract a prior agreement with the departments in charge like hospitals, safety units at the university.	Sign an agreement with the Training Centers Safety Units and Hospitals.

D. Training Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of teaching Practice	Associate Teacher/ Teaching Field Experts	Observations: Pass/ Fail
Classroom Management	Associate Teacher/ Teaching Field Experts	Observations: Pass/ Fail
Achieving Course Learning Outcomes	Associate Teacher/ Teaching Field Experts	Observations: Pass/ Fail/
Teaching- learning Portfolios	Associate Teacher/ Teaching Field Experts	Portfolios: Pass/ Fail





Evaluation areas (e.g., Effectiveness of Training and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Supervisory Staff, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

E. Specification Approval Data

Council /Committee	English Department Council
Reference No.	1/5/46
Date	October 14, 2024

